

[Title] [Forename] [Surname]
[AddressLine1]
[AddressLine2]
[AddressLine3]
[AddressLine4]
[AddressLine5]
[PostCode]

[Date]
PCSE Reference: [PCSE Reference]
NHS Number: [NHSNumber]

Dear [Title] [Forename] [Surname],

You need to confirm your details with the NHS

We are writing to you to check that the NHS holds the correct address for you. GPs and other NHS services use it so you can get information about your health.

If your GP does not have your up-to-date address, they may not be able to contact you. This means you might miss important messages about your health, including appointments, health checks, or vaccinations.

What you need to do next

Let us know if the NHS has the correct address for you or if you need to make changes. You can find clear instructions on the back of this letter.

If you do not reply within 30 days of the date of this letter

We will need to start the process of removing you from your GP's practice list. This is to protect your personal information and stop letters from going to the wrong address.

If you need this letter in an alternative format

Contact your GP practice to ask for this letter from PCSE in a different format, such as Braille, large print or audio.

Thank you for taking the time to respond to this request.

Yours sincerely
Primary Care Support England
Delivered on behalf of NHS England by Capita.
<https://pcse.england.nhs.uk/organisations/public>



The NHS currently holds the following address for you:

[AddressLine1]
[AddressLine2]
[AddressLine3]
[AddressLine4]
[AddressLine5]
[PostCode]



Primary Care Support England

My home address is correct

Please complete one of the following options:

Option 1	Option 2	Option 3
Text YES[PCSE Reference] to 07860 055388 (usual contract charges apply).	Tick this box ☐ and return this form to us in the envelope included in this letter.	Visit https://pcse.england.nhs.uk/contact-us/patient-registrations-enquiry-categories/list-maintenance-patient-use-only or scan the QR code below and complete the online form. 

My home address is not correct

Option 1: register with a new GP: <https://www.nhs.uk/service-search/find-a-gp>.

Option 2: speak to your GP, who can update your address.

A translated version of this letter is available in the following languages at <https://pcse.england.nhs.uk/members-public/my-details-and-nhs/other-languages>:

Bānlā (বাংলা Bengali)
Eurbāa (عربي Arabic)
Español (Spanish)
Français (French)
Gujarātī (Gujarati)
Pajābī (عربي Punjabi)
Polskie (Polish)
Português (Portuguese)
Urdu (Urdu)
Zhōngwén (中文 Chinese)